

Notice of Meeting

Standards Committee



Date & time	Place	Contact	Chief Executive
Friday 3 September 2010 at 10am	Committee Room B County Hall, Kingston upon Thames Surrey, KT1 2DN	Elaine Bayfield Room 122, County Hall Tel 020 8541 9075 Email: elaine.bayfield@surreycc.gov.uk	David McNulty

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email elaine.bayfield@surreycc.gov.uk

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Elaine Bayfield on 020 8541 9075

Members

*Mr Simon Edge (Chairman), *Ms Karen Heenan (Vice-Chairman), *Mrs Sally De la Bedoyere, +Eber Kington (Epsom and Ewell North), +Mr Geoff Marlow (The Byfleets), +Mr David Munro (Farnham South), *Mrs Marion Roberts, + Mrs Dorothy Ross-Tomlin (Horley East), +Mrs Lavinia Sealy (Bisley, Chobham and West End), +Mr Colin Taylor (Epsom and Ewell South East)

+ = Elected Member

* = Independent Representative

NOTES:

1. Members are requested to let the Democratic Services Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.
2. Substitutions must be notified to the Democratic Services Officer by the absent Member or group representative at least half an hour in advance of the meeting.
3. Items 2, 5 – 8 were previously published for the 23 July meeting which was cancelled.

PART 1 **IN PUBLIC**

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| 1 | APOLOGIES FOR ABSENCE AND SUBSTITUTIONS
Apologies have been received from Mrs Ross-Tomlin. | Agenda
item only |
| 2 | MINUTES: 14 JUNE 2010
To confirm the minutes of the meeting of the Standards Committee held on 14 June 2010, which are attached. | White |
| 3 | DECLARATIONS OF INTERESTS

To receive any declarations of personal and/or prejudicial interests from Members in respect of any item to be considered at the meeting.

Notes:
1. Declarations of interest should be made on a form available from the Committee Manager before the meeting.
2. Members are reminded that in accordance with the Constitution any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee. | Agenda
item only |
| 4 | QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:
1. The deadline for Member's questions is 12.00 noon four working days before the meeting (<i>27 August</i>)
2. The deadline for public questions is seven days before the meeting (<i>27 August</i>)
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received. | Agenda
item only |
| 4A | CHAIRMAN'S REPORT | Agenda
item only |
| 5 | REVIEW OF MEMBER/OFFICER PROTOCOL
Purpose of the report: The Standards Committee was asked by the Council to review sections of the Member/Officer Protocol relating to Member/Officer behaviour and relations (paragraphs 16 and 17), in the light of other authorities' protocols, to ensure that the Protocol adequately addresses expected behaviours, and recommend any changes to the Council. At its meeting on 12 April 2010 the Committee appointed a working group to consider this. This report comprises the recommendations of the working group for further consideration by the Committee. | Green
See
Agenda for
23 July
meeting |
| 6 | AUDIT COMMISSION ETHICAL GOVERNANCE SURVEY
Purpose of the report: To receive feedback from the recent Audit Commission Ethical Governance Survey in order to identify strengths | White
See
Agenda for
23 July |

and weaknesses in the Council's approach to standards of conduct.

meeting

7 POLITICALLY RESTRICTED POSTS

Purpose of the report: To recommend amendments to the Constitution that need to be made as a result of the legislative changes regarding politically restricted posts.

Green
See
Agenda for
23 July
meeting

8 WORK PROGRAMME AND ACTION TRACKER

To note the Committee actions tracker and agree the forward work plan.

White

See
Agenda for
23 July
meeting

9 COMPLAINT PERFORMANCE SUMMARY REPORT – 1ST QUARTER 2010/11

To review the quarterly complaint Performance Report.

Green

Attached

10 APPLICATION FOR DISPENSATION: SPELTHORNE BOROUGH COUNCILLORS AND HEATHROW AIRTRACK

To consider granting dispensations to members of the Spelthorne Local Committee to speak and vote at any meeting of Surrey County Council's Spelthorne Local Committee in relation to Airtrack and the Heathrow Airtrack Order.

White

Attached

11 DATES OF FUTURE MEETINGS

The date of the next scheduled meeting is 29 October 2010 at 10am.
The dates of future meetings are:

13 December at 10am
18 February 2011 at 10am
28 March at 10am

David McNulty
Chief Executive
Published: 20 August 2010

MOBILE TECHNOLOGY – ACCEPTABLE USE

Use of mobile technology (mobiles, BlackBerries, etc.) in meetings can:

- Interfere with the PA and Induction Loop systems
- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the discussion

Please switch off your mobile phone/BlackBerry for the duration of the meeting. If you wish to keep your mobile or BlackBerry switched on during the meeting for genuine personal reasons, ensure that you receive permission from the Chairman prior to the start of the meeting and set the device to silent mode.

Thank you for your co-operation

